

## **FREIGHT FORWARDERS / SHIPPING INFORMATION**

The following two companies are the recommended freight forwarders of Messe Düsseldorf North America and can provide you with shipping instructions, deadlines, and estimated pricing:



### **Kuehne + Nagel Inc.**

10001 Woodloch Forest Dr., Suite 400  
The Woodlands, TX 77380 U.S.A.

Mr. Niklas Skodock  
Tel. (346) 224-6394  
Email: [niklas.skodock@kuehne-nagel.com](mailto:niklas.skodock@kuehne-nagel.com)



### **ROCK-IT CARGO – Fairs & Exhibitions**

2025 E. Linden Avenue  
Linden, NJ 07036 U.S.A.

Mr. Bill Langworthy  
Tel. (908) 486-3939  
E-mail: [bill.langworthy@rockitcargo.com](mailto:bill.langworthy@rockitcargo.com)



### **TWI Group**

6425 Montessouri Street, Suite 200  
Las Vegas, NV 89113 U.S.A.

Ms. Kelli Morrissey  
Tel. (262) 290-3637  
Email: [kmorrissey@twigroup.com](mailto:kmorrissey@twigroup.com)

## **EORI NUMBER (ECONOMIC OPERATORS REGISTRATION AND IDENTIFICATION)**

To conduct customs transactions in the Federal Republic of Germany (and the European Union), with some exceptions, your company will need an EORI number. This is a code that uniquely identifies your company and is used for customs duties and / or filling out customs declarations. Your shipment may not be released from German customs without an EORI number.

If your company does not have an EORI number, please consult well in advance with your preferred freight forwarder or courier company. Or, visit the official website of the German Central Customs Authority:

[https://www.zoll.de/EN/Businesses/Movement-of-goods/Import/Duties-and-taxes/EORI-number/eori-number\\_node.html](https://www.zoll.de/EN/Businesses/Movement-of-goods/Import/Duties-and-taxes/EORI-number/eori-number_node.html)

## **COURIER SHIPMENTS**

Shipping companies such as DHL, FedEx, and UPS are only able to deliver shipments to your booth starting two (2) days prior to the opening day of the show, **and someone from your company must be at the booth location to sign as the recipient.** (Please note they also may not deliver or pick up on weekends or holidays.)

***IMPORTANT NOTE: Neither Messe Düsseldorf GmbH nor Messe Düsseldorf North America (Show Management) will sign for, accept delivery, or claim any responsibility for your shipment.***

Alternatively, we strongly recommend that you consign any courier shipments to one of the two authorized onsite logistics/drayage companies since they can arrange the handling, and in most circumstances, the clearance and delivery to your booth. We suggest that you send them in advance a copy of the courier waybill or tracking number, estimated arrival date at their facilities, and your requested delivery date and time to your booth.

Kühne + Nagel (AG & Co) KG  
Stockumer Kirchstrasse 61  
(Messe Einfahrt Tor 1 – Am Staad)  
40474 Düsseldorf, Germany

Tel. +49 (211) 45 46 80  
Fax +49 (211) 43 45 49  
[customer.event@kuehne-nagel.com](mailto:customer.event@kuehne-nagel.com)

Schenker Deutschland AG  
Stockumer Kirchstrasse 61  
(Messe Einfahrt Tor 1 – Am Staad)  
40474 Düsseldorf, Germany

Tel. +49 (211) 43 62 80  
Fax +49 (211) 45 42 648  
[fairs.duesseldorf@dbshenker.com](mailto:fairs.duesseldorf@dbshenker.com)

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## **COURIER SHIPMENTS (CONTINUED)**

If you decide to courier items to your hotel, check first with the hotel. Most hotels do not accept packages before a guest's actual arrival.

Neither DHL, FedEx, nor UPS have offices or service counters on-site at the Düsseldorf Fairgrounds.

In case you need to track a missing shipment, or require a pickup at your booth, you can call the following courier companies. Local German offices may be closed weekends and holidays.

**DHL in Germany:**  
+49 228 902 435-13

**FedEx in Germany:**  
+49 6107 68 40660

**UPS in Germany:**  
+49 69 66 40 50 60

**DHL in USA:** (800) 225-5345

**FedEx in USA:** (800) 463-3339

**UPS in USA:** (800) 742-5877

## **SHIPPING LABELS**

It is important that your freight is clearly marked and labeled for easy identification. Your chosen U.S. freight forwarder should provide you with the label format for your shipment(s) to the show. Should you nevertheless decide to send your shipment directly to your booth via an alternative method, the marking should be as follows.

### **When consigning your shipment to one of the on-site freight forwarders:**

Exhibitor Name  
Show Name, Hall and Stand Number  
  
C/O: (Name of the Freight Forwarder)  
Messe Einfahrt Tor 1 / Gate 1 – Am Staad  
40474 Düsseldorf, Germany

### **When shipping directly to your booth:**

Exhibitor Name  
Show Name, Hall and Stand Number  
Name of Person on the Stand + Mobile Tel.  
C/O: Messe Düsseldorf  
Messe Einfahrt Tor 1 / Gate 1 – Am Staad  
40474 Düsseldorf, Germany

***IMPORTANT NOTE: Bring copies of your shipping documents with you to the show. You should know how your freight was sent, when, and with which freight forwarder or shipping company. Without this information, we cannot assist you in locating your freight should any problems occur.***

## **CUSTOM CARNETS**

CARNETS ARE NOT NECESSARILY REQUIRED when shipping to Düsseldorf. Your U.S. freight forwarder can arrange a temporary import TRADE SHOW clearance of your goods for the show. It allows for the temporary import without duties and taxes being accessed. This temporary import can be changed at the conclusion of the show depending on if your goods are sold, given away, or will not be returning to the US afterwards for any reason. There are instances when a carnet is preferred, but only if the goods are being sent to another trade show or event at the conclusion of the show in Düsseldorf. To determine whether a carnet is a viable option to be considered for your shipment, please consult with your U.S. freight forwarder.

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Chicago, IL 60601  
USA  
+1 (312) 781-5180  
www.mdna.com

